

**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS  
OCTOBER 15, 2018  
9:00 AM REGULAR SESSION**

**Commissioners met in regular session. Judge Fowler was not present.  
Commissioner Mike Spencer resided.**

**1. Invocation and Pledges**

Prayers said by Frank Berka

**2. Consider and take action on approval of:**

**A. The minutes of previous meeting:**

Motion to approve the minutes of previous meeting as written made by Paula Gentry

Second by Don Gross

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved. (Minutes of meeting held on September 28th)

**B. Payroll changes:**

Motion to approve payroll changes made by Don Gross

Second by Frank Berka

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copies attached.

**C. Payroll:**

Motion to approve payroll made by Don Gross

Second by Paula Gentry                      Frank Berka abstained

Paula Gentry, Don Gross and Mike Spencer voted for.

Motion approved.

Copy attached.

**D. Budget amendments:**

No action needed.

**E. Accounts payable:**

**Expense Approval Report:**

Motion to approve accounts payable made by Frank Berka

Second by Don Gross    Mike Spencer abstained.

Paula Gentry, Don Gross and Frank Berka voted for.

Motion approved.

Copy attached.

**F. Accept for recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; refund of overpayment or erroneous tax payments in excess of \$2500.00; Certificates of Liability Insurance for Clarksville Oil & Gas and Wood County Asphalt; Lease Documents for Motor Graders and Back Hoes; Peregrine Services Mailing Services Agreement; Contract for Management Services with Traylor and Assoc. for STEP Grants; and applications for use of Upshur County roads and rights-of-way and permit requests.**

Motion to record all documents listed above made by Don Gross

Second by Paula Gentry

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copies attached.

**3. Hear from Friends of Texas Public Schools and Carl Key. Take any action necessary.**

Carl Key, a part of Friends of Texas for Public Schools and the Superintendent at New Diana Schools spoke to the court and explained that October has been proclaimed as Public School month. He also invited any elected officials, in the area, to visit New Diana Schools or any schools in Upshur County to observe or talk with students.

No action was needed.

**4. Discuss and take action on appointments to the Upshur County Child Welfare Board.**

Motion to appoint Dan Miles as a member of the Upshur County Child Welfare Board made by Don Gross

Second by Paula Gentry

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

**5. Discuss and take action to allow placement of Domestic Violence Awareness signs on county property.**

Motion to allow placement of Domestic Violence Awareness signs on county property made by Don Gross

Second by Frank Berka

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copies attached.

**6. Discuss and take action to place a dumpster at each county barn to replace free dump days.**

It was announced that there will be a free dump day on October 27<sup>th</sup>.

No action was taken.

**7. Discuss and take action to set COBRA rates through September 30, 2019.**

Motion to set COBRA rates on a maximum liability made by Don Gross

Second by Paula Gentry

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copy attached.

**8. Discuss and take action to write off old balances in salary and 125 funds.**

Motion to correct fund 102 salary and fund 125 made by Frank Berka

Second by Don Gross

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copy attached.

**9. Discuss and take action on the financial position of the health insurance fund.**

No action taken to move any money at this time.

**10. Discuss and take action to request proposals for food in the jail.**

Motion to allow Sheriff Larry Webb to get proposals for jail food made by Frank Berka  
Second by Don Gross

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

**11. Discuss and take action on county vehicle policy.**

This item tabled until a later time.

**12. Discuss and take action to accept Constable Stanley Jenkins resignation and to move forward on appointment of Constable for Precinct 3.**

Motion to accept Constable Stanley Jenkins resignation effective October 31, 2018 made  
by Frank Berka

Second by Paula Gentry

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copy attached.

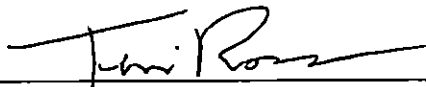
Motion to post a job opening for someone to fill the remainder of Constable Jenkins  
term made by Don Gross

Second by Paula Gentry

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

**13. Adjourn.**



Attest: Terri Ross, Upshur County Clerk

Attendance sheet placed into minutes for recording purposes only.

Bills previously approved placed into minutes for recording purposes only.

Jury payroll placed into minutes for recording purposes only.

